



City of Houston
Planning and Development Department
Neighborhood Protection Division

2636 South Loop West, 4th Floor
Houston, Texas 77054
713-218-5500

APPLICATION FOR CERTIFICATE OF COMPLIANCE

- ☐ Secure to Specifications ☐ Nuisance Violation ☐ Pool
☐ Notice of Compliance

Property Address: _____

Order Date: _____

Applicant Name: _____

Mailing Address: _____
(Street)

(City) (State) (Zip Code)

Telephone Number: () _____

- ☐ Mail Certificate to above address ☐ Contact at above number

Applicant Signature: _____ Date: _____

Applications are to be filed with Neighborhood Protection Monday through Friday, from 8:00 a.m. to 11:30 a.m. and 1:00 p.m. to 4:30 p.m. The fee for the Certificate of Compliance is \$55.00, payable at the time of application. Payment must be in the form of exact cash, money order, or cashier's check. PERSONAL/COMPANY CHECKS WILL NOT BE ACCEPTED.

If the property is not in compliance and subsequent inspections are required, a \$55.00 fee will be charged for each additional inspection. Processing time is seven (7) to fourteen (14) working days from the date of receipt of the completed application.

(Office Use Only)

\$55.00 payment received – Receipt # _____

Project # _____

NPD003Rev09/19/02